

## **Important Announcement:**

### **Changes to Intermediate and Advanced Seminars Registration in 2025**

To enhance the quality of education and improve the learning experience for our students, the ILA faculty has decided to implement advanced registration for Intermediate and Advanced Seminars starting in the Spring Semester of 2025. This decision addresses the oversubscription of these seminars in recent years.

#### **Key Changes to the Intermediate Seminar:**

- **Capacity:** Each Intermediate Seminar will now have a maximum enrollment of 14 students.
- **Allocation Criteria:** Students will be allocated to seminars based on the following criteria:
  1. Successful completion of the Introductory Seminar taught by the same professor. Students may also enroll if they are concurrently taking the Introductory Seminar with the same professor during the same semester, with the permission of the professor.
  2. Seminar choice ranking.
  3. GPA at the beginning of the semester in which the seminar will be taken.

#### **Next Steps for Students:**

Students in their fourth and fifth semesters will be required to indicate their preferences for Intermediate Seminars between January 8th and January 17th, 2025. A Microsoft Forms link will be sent to you via email by the ILA Office for this purpose. Please note that students who do not submit their choice rankings by the deadline will be randomly assigned to available seminars.

**Note for Repeaters:** Students who are repeating the Intermediate Seminar must complete the survey as well. The ILA Office will contact these students via email and provide them with the link to the Microsoft Forms document immediately after their grade report cards are available.

**Key Changes to the Advanced Seminar (only for first-semester students):**

- **Capacity:** Each first-semester Advanced Seminar will now have a maximum enrollment of 7 students.
- **Allocation Criteria:** Students will be allocated to seminars based on the following criteria:
  1. Successful completion of the Intermediate Seminar taught by the same professor. Students may also enroll if they are concurrently taking the Intermediate Seminar with the same professor during the same semester, with the permission of the professor.
  2. Seminar choice ranking.
  3. GPA at the beginning of the semester in which the seminar will be taken.

**Next Steps for Students:**

Students in their sixth semesters will be required to indicate their preferences for Advanced Seminars between January 8th and January 17th, 2025. A Microsoft Forms link will be sent to you via email by the ILA Office for this purpose. Please note that students who do not submit their choice rankings by the deadline will be randomly assigned to available seminars.

**Note for Repeaters:** Students who are repeating the first semester of the Advanced Seminar must complete the survey as well. The ILA Office will contact these students via email and provide them with the link to the Microsoft Forms document immediately after their grade report cards are available.

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**Additional Note:**

Professor Poole's Advanced Seminar will be not available for first-semester registration in Spring and Fall semesters of 2025, and in Spring semester of 2026.